



MINUTES

I. WELCOME

Meeting called to order at 6:18 PM by President Hardison

Board: Board: Mark Hardison, Alex Carnino, David Zanatta, Lillian Parker, Kathy Fishkin, Connor Lock, Ron Antonette

Staff: Trinka Rowsell- Executive Director, Randy Zarn- Associate Director, PRM Director- Brent Dennis

Excused- Trina Schoonmaker, Rick Turrentine

II. ADMINISTRATIVE BUSINESS

Approval of the consent agenda: Connor Lock abstains from Minutes. Alex Carnino motions for approval and seconded by Ron Antonette. All in favor.

III. PRM DIRECTOR UPDATE

Director Dennis presented on the following highlights:

- Director Dennis is having meet and greets with new councilmembers having a department planning retreat next week- POP sponsoring the lunch
- Shared an update on Parks' role and activities in supporting the Mayor's Emergency Declaration on Homelessness

- Vision planning is currently underway for park improvements. Signature playground projects underway at multiple parks. Working on updating open space goal with a plan to work towards everyone being a 10 min walk away from a park
- Working on scheduling special council presentations. June is looking like the best opportunity to promote the month of July which is “Parks Make Life Better Month”. Would also be a good opportunity for the Movies in the Park check presentation by Signal Hill Petroleum
- Donating two paintings for Sowing the Seeds auction

IV. TRIBUTE BENCH APPLICATION UPDATES/PRICING REVIEW

- The board reviewed changes which included standardizing plaque sizing, engraving prices to market rate, concrete pricing to market rate, updating timeframe to 12-16 weeks, and photos plaques available for an additional fee. Board approved changes, motion made by David and Connor seconded, all in favor.
- There are currently 4 bench requests in process
- Recommendation to give families a plastic replica plaque

V. SOWING THE SEEDS PLANNING REVIEW

- Trinka provided an update on confirmed planning details such as charcuterie caterer, ticket prices online by the end of the week, David to provide sound system and screen, Jazz Angels will be performing
- Sponsorship update: Chase Bank has committed to a sponsorship and the port is increasing their sponsorship level
- Recommendation to see if there are speakers that can come up and congratulate each honoree
- Each board member to bring 3 bottles of wine for a wine pull

VI. EXECUTIVE DIRECTOR UPDATE

Trinka provided general updates that Public Works is working on establishing a groundbreaking date for Admiral Kidd Park, and that she will be making some updates to affiliate groups policy

Trinka had a call with Lazy Acres stores and POP is being invited to be one of their six local nonprofits to benefit from their *Envirotokens* program

VII. NEW BUSINESS

David Zanatta brought up the discussion of POP's strategic plan and that it might be a time to discuss hiring a staff to support the executive director. Proposed an assistant and two interns.

Trinka will provide a proposal by the next board meeting.

Meeting adjourned at 7:53 PM by President Hardison

The next POP Board of Directors Meeting will be held February 27, 2023, 6:00 PM at PRM Office